



Group Planning Kit

SKI BUTTERNUT MAKES IT EASY TO COORDINATE A GROUP TRIP

Follow this check off list and your ski trip will be easy and enjoyable.

RISK FREE RESERVATION REQUIRED:

- **Reserve Date - Call (413) 528-2000 x154 or e-mail to groups@skibutternut.com**
NO DEPOSIT + NO CANCELLATION FEE = NO RISK! Call early, as the number of groups is limited each day. Provide the date of your trip and estimate the number of participants.

GROUP SIGN UP:

- **Determine “Who Needs What”** by using the appropriate sign up form to organize your group and gather the necessary information.
- **Collect Funds From Participants** after determining the individual cost per person based on what each person signed up for. Prepare to make single payment for all of your group’s lift tickets, rentals, and group lessons when you arrive at the mountain.
- **Copy & Distribute Rental Forms** to any person that needs to rent equipment. Every minor renting is required to have a parent or authorized guardian sign the rental form. All renters **MUST HAVE RENTAL FORM + RENTAL VOUCHER “IN HAND”** to receive rental equipment on the day of the trip.
- **Determine Total Numbers** of lift tickets, tubing tickets, equipment rentals, and group lessons your group will need on the day of the trip.

BEFORE THE TRIP:

- **Twisted Terrain Park Pass Required:** Visit <http://www.skibutternut.com/mountain/terrainpark.php> to take required test prior to coming to the mountain. Passes cost \$3/day or \$10/season. No requirements for Scooter Progression Park.
- **Fax Sign Up Form** to (413) 528-1295 a minimum of 48 hours prior to your trip to expedite your check in. If unable to fax, e-mail info to groups@skibutternut.com or call (413) 528-2000 x154.
- **Do Not Worry About Last Minute Changes** to your numbers! We will make any last minute adjustments upon your arrival.

CHECK IN:

- **IF ARRIVING ON A WEEKEND (OR HOLIDAY) → CHECK IN AT GROUP BOOTH FROM 8 AM to 12 NOON**
Only the group leader should proceed to the Group Booth, which is now located at the front of the parking lot, just to the left of Ski Patrol. The group should remain together until ticketed.
- **AT ALL OTHER TIMES → CHECK IN AT THE MAIN OFFICE** upon your arrival. Only the group leader should proceed to the Main Office, which is located directly behind the Ski Patrol building. The group should remain together until ticketed.
- **Provide Final Numbers** of lift tickets, tubing tickets, equipment rentals, and group lessons your group will need that day.

SINGLE PAYMENT:

- **Provide Single Payment** for your entire group. Ski Butternut accepts any combination of Visa, Mastercard, American Express, Discover credit cards, cash and single personal checks.



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TICKETS:

- **Distribute Lift Tickets, Tubing Tickets, Rental and Lesson Vouchers** to your group participants as needed. Give a rental voucher to any person that needs to rent equipment and give a group lesson voucher to any person that wants to take a group lesson.
- **Refund/Exchange Policy.** There are No Refunds. Unused rental and lesson vouchers may be used at anytime in the future. Unused lift tickets may be exchanged for future lift ticket vouchers if they are fully intact and returned by 11:00 a.m. No credit will be issued after 11:00 a.m.

RENTALS:

- **Proceed To The Rental Shop** located at the base of the beginner's slope just off the right side of the parking lot. Fill out rental form if you haven't done so already. All minor's must have parent or guardian signature on rental form.
- **Exchange Rental Voucher AND Rental Form** to receive rental equipment. The rental shop employees will collect your voucher and issue equipment.

GROUP LESSONS:

- **Proceed To The Beginner's Slope** located immediately outside the Rental Shop approximately five (5) minutes before the lesson is scheduled to begin.
- **Exchange Group Lesson Voucher** to receive your lesson. An instructor will collect your voucher and place you in the appropriate ability level group.

Any Ability Level Ski & Snowboard Group Lessons

for skiers age 4+ and snowboarders age 8+ are at:

10:30 & 2:00

Every Day of the Week.

First Time Ski & Snowboard Group Lessons

for individuals age 8+ are at:

9:30, 10:00, 10:30, 11:00, 12:00, 1:00 & 2:00

(as needed) on Weekends and Holidays

10:30, 12:30 & 2:00 Midweek

SAFETY:

- **Drop Off Sign Up Form at Ski Patrol.** This form should have the emergency contact numbers for your participants if needed.
- **Pick Up Emergency Contact Radio.** The Ski Patrol has 12 short wave radios for your convenience in order to contact you in case of emergency. You will be required to leave a credit card imprint as security deposit and will be charged \$100 if you fail to return the radio by the end of the day.
- **Check In With Ski Patrol Throughout The Day** and check the message boards at the bottom of each lift in case Ski Patrol is trying to contact you.

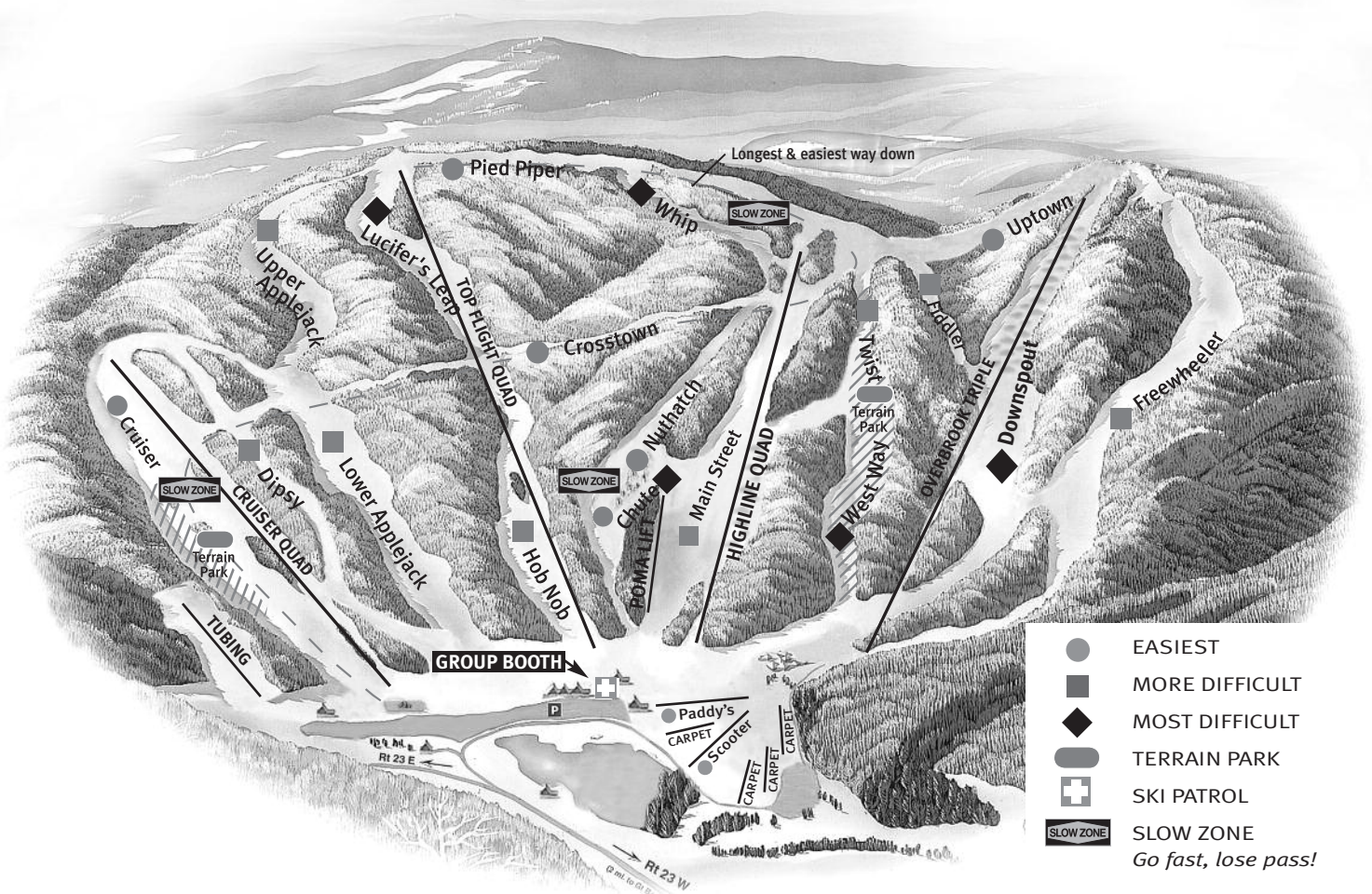
HAVE FUN!



Your Responsibility Code

1. Always stay in control.
2. People ahead of you have the right of way.
3. Stop in a safe place for you and others.
4. Whenever starting downhill or merging, look uphill and yield.
5. Use devices to help prevent runaway equipment.
6. Observe signs and warnings, and keep off closed trails.
7. Know how to use the lifts safely.

KNOW THE CODE. IT'S YOUR RESPONSIBILITY.
This is a partial list. Be Safety conscious.



2009/10 WEEKEND & HOLIDAY GROUP SIGN-UP FORM



FAX TO (413) 528-7735 AT LEAST 48 HOURS PRIOR TO YOUR ARRIVAL

NAME OF GROUP: _____ NAME OF LEADER: _____

ARRIVAL DATE: _____ PHONE NUMBER: _____

Ex.	Group Participants		Emergency Telephone #	Age 7+ Lift Ticket \$35	Age 4-6 Lift Ticket \$15	Age 7+ Equip. Rental \$25	Age 4-6 Equip. Rental \$15	Level 1&2 Group Lesson \$10	Level 3+ Group Lesson \$15	Total Cost
	Last Name	First Name								
Ex.	Sample	Joe	(123) 456-7890	1	0	0	0	0	1	\$50
1										\$
2										\$
3										\$
4										\$
5										\$
6										\$
7										\$
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36										\$
37										\$
38										\$
39										\$
40										\$
41										\$
42										\$
TOTAL QUANTITY:										
ITEM COST:				x\$35	x\$15	x\$25	x\$15	x\$10	x\$15	TOTAL TRIP COST
SUBTOTAL:				\$	\$	\$	\$	\$	\$	\$

2009/10 MIDWEEK GROUP SIGN-UP FORM

FAX TO (413) 528-7735 AT LEAST 48 HOURS PRIOR TO YOUR ARRIVAL



NAME OF GROUP: _____ NAME OF LEADER: _____

ARRIVAL DATE: _____ PHONE NUMBER: _____

Ex.	Group Participants		Emergency Telephone #	Lift Ticket \$20	Equip. Rental \$20	Level 1 & 2 Group Lesson \$10	Level 3+ Group Lesson \$15	Total Cost
	Last Name	First Name						
	Sample	Joe	(123) 456-7890	1	0	1	0	\$30
1								\$
2								\$
3								\$
4								\$
5								\$
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39								\$
40								\$
41								\$
42								\$
TOTAL QUANTITY:								TOTAL TRIP COST
ITEM COST:				x\$20	x\$20	x\$10	x\$15	
SUBTOTAL:				\$	\$	\$	\$	\$

Group Rental Form



COPY AND DISTRIBUTE FORM TO ANYONE RENTING EQUIPMENT

INDIVIDUALS MUST HAVE COMPLETED RENTAL FORM AND RENTAL VOUCHER "IN HAND" TO GET EQUIPMENT

1. LAST NAME _____ GROUP NAME: _____

FIRST NAME: _____ ARRIVAL DATE: _____

ADDRESS: _____ AGE: _____ SEX: Male Female

CITY: _____ EQUIPMENT TYPE: Skis Snowboard

STATE: _____ ZIP CODE: _____ SHOE SIZE: _____ Men Women Child

PHONE: (_____) _____ - _____ HEIGHT: _____ ft. _____ in.

E-MAIL: _____ WEIGHT: _____ lbs.

2. **SKIER/SNOWBOARDER TYPE:**

- I Beginner** - skis/boards conservatively, prefers slower speeds, prefers easy or moderate slopes.
- II Intermediate** - skis/boards moderately, prefers variety of speeds, skis on varied & expert terrain.
- III Advanced** - skis/boards aggressively, skis at high speeds, prefers steeper & more challenging terrain.

3. **SNOWBOARDERS:** (not available to children under 8 years old)

- Regular Stance (left foot forward)
- Goofy Stance (right foot forward)
- Snowblades – limited quantities available (driver's license or credit card deposit required)

3. **RELEASE AND INDEMNIFICATION:**

I accept **As Is** the equipment listed on this form, and accept full financial responsibility for the care of the equipment while it is in my possession. I will be responsible for the replacement at full value of any equipment rented under this form, but not returned to the BUTTERNUT rental shop. I agree to return all rental equipment by the agreed date. **I understand that the binding release system cannot guarantee the user's safety.** In downhill skiing, the binding system will not release at all times or under all circumstances where release may prevent injury or death, nor is it possible to predict every situation in which it will release. In snowboarding, skiboarding and snowblade use, the binding system will not ordinarily release during use; these bindings are not designed to release as a result of the forces generated during ordinary operation.

I understand that the sports of skiing, snowboarding, snowblading and skiboarding and other recreational activities involve inherent and other risks of **INJURY and DEATH**. **I voluntarily agree to assume all risks of injury or death** that may result from skiing, snowboarding, skiboarding or snowblading use, or which relate in any way to the use of this equipment.

I AGREE TO RELEASE the Butternut Basin Rental Shop, Butternut Basin Inc., its employees, owners, affiliates, agents, officers, directors, and the manufacturers and distributors of this equipment (collectively "Providers"), from all liability for injury, death, property loss and damage which results from the equipment user's participation in the sport of skiing, snowboarding, skiboarding or snowblading use, or is in any way related to this equipment, including all liability which results from the NEGLIGENCE of PROVIDERS, or any person or cause. I further agree to defend and indemnify PROVIDERS for any loss or damage, including any that results from claims or lawsuits for personal injury, death, and property loss and damage related in any way to the use of this equipment. This agreement is governed by the State of Massachusetts. If any provision of this agreement is determined to be unenforceable, all other provisions shall be given full force and effect.

I, THE UNDERSIGNED, HAVE READ AND UNDERSTAND THIS EQUIPMENT RENTAL & LIABILITY RELEASE AGREEMENT: IF USER IS A MINOR, GUARDIAN AGREES TO THE TERMS OF THIS AGREEMENT.

USER'S SIGNATURE: _____ PARENT/GUARDIAN SIGNATURE: _____

I have accurately represented the above listed information and it's true and correct. I have received instruction on the use of my equipment and I fully understand its use and function. I verify that the visual indicator settings recorded on this form agree with the numbers appearing in the visual indicator windows of the equipment.

FOR OFFICE USE ONLY

BOARD#	BOARD SIZE	SKI#	CODE	RT	RH	BOOT & TRACK#	TECHNICIAN
				LT	LH		
# OF DAYS	DATE DUE	PRICE		VISUAL SETTINGS VERIFIED		CUSTOMER SIGNATURE	

SKI BUTTERNUT TUBING CENTER ❄️

RELEASE and ASSUMPTION OF RISK AGREEMENT

PRINT NEATLY. Tickets will not be issued if form is not legible.

Name _____ Tubing Date _____

Home Mailing Address _____ City _____

State _____ Zip _____ e-Mail _____

(for Ski Butternut use only)

TUBING PARTICIPANTS		
FIRST NAME	LAST NAME	AGE

Do you ski or snowboard? YES NO

Were you skiing or snowboarding today? YES NO

Have you tubed before? YES NO

Why did you choose to go tubing here today?

I, the undersigned do hereby accept, understand and agree that the recreational sport of snow tubing contains inherent and other risks that could lead to serious injury or death. These risks include, but are not limited to riding the tubing lift, falling out of the tube, collisions with other tubes, tubers, spectators, man-made and natural objects, fencing and snowmaking and grooming equipment. The possibility of varying surface conditions, including bare spots, ice, ice-chunks and slushy snow; could lead to injury.

I willingly agree to comply with the stated and customary terms and conditions for participation. I agree to read, understand, follow or ask for explanations of all the rules, policies, and tubing responsibility codes that are posted at the tubing area. I understand that I can ask for and receive instructions on the use of the tubing slope, tubing lift, tubes and other associated equipment. If I observe any unusual, significant hazard I will remove myself from participation and bring such to the attention of the nearest official immediately. I, on behalf of my children, my heirs, assigns, personal representatives and next-of-kin, HEREBY RELEASE AND HOLD HARMLESS Butternut Basin, Inc., their Officers, agents and/or employees, other participants, with respect to any and all injury, disability, death, or loss or damage to person or property, whether arising from their negligence or otherwise, to the fullest extent permitted by law. I further agree to indemnify and defend the same, from any claim for liability related to injury as a result of my or my child's use of the facilities.

I have read the above paragraphs and fully understand them. I understand that snow tubing is a purely voluntary activity and that *Ski Butternut* would not allow me or my minor children to participate if I did not agree to the provisions of this liability release. I recognize that I am free NOT to participate in tubing and can reject this release on behalf of myself and my minor children, but I have voluntarily chosen to sign it.

If I do not agree with the above, I will not use the tubing facility.

Tubing Participant or Parent/Guardian Signature: _____ Age: _____

If under age 18, the signature of a parent or guardian is required.

(if under 18)

If under age 18, I represent that no parent/guardian is on the *Ski Butternut* premises to sign for me. _____

Emergency Phone Number(s): () _____

The signature of one parent or guardian binds both parents and guardians to this agreement

This agreement is governed by the applicable law of the Commonwealth of Massachusetts. If any provision is deemed to be unenforceable, all other provisions shall be given full force and effect.



Group Lodging

BERKSHIRE LODGING ASSOCIATION - (800) 298-4760

Centralized lodging referrals throughout the Berkshires. www.berkshirelodgings.com

SOUTH BERKSHIRE LODGING ASSOCIATION - (413) 528-4006

Centralized lodging referrals throughout the Berkshires. www.berkshirelodgings.com

BECKET-CHIMNEY CORNERS YMCA – (413) 623-8991

20 miles northeast. Cabins, Lodges and Halls with meal plans available for groups of 15+.

CAMP MOSES - (413) 594-9196

30 miles east. Boy Scout Camp in Woronoco, Mass.

COMFORT INN - (413) 644-3200

2 miles west - 60 rooms on Route 7 North in Great Barrington, Mass.

DAYS INN (GT. BARRINGTON) - (413) 528-3150

3 miles west - 63 rooms on Main Street in Great Barrington, Mass.

EGREMONT INN - (800) 859-1780

6 miles west - 20 rooms on Route 23 in Egremont, Mass.

HOLIDAY INN EXPRESS - (413) 528-1810

2 miles west - 58 rooms on Route 7 North in Great Barrington, Mass.

INTERLAKEN INN (CT) - (860) 435-9878

20 miles south - 80+ rooms on Route 112 in Lakeville, CT.

LAKESIDE RETREATS - (413) 247-3030 OR (888) 738-0058

20 miles north - 1 winterized lodge for up to 60 on Onota Lake, Pittsfield, Mass.

MAPLEWOOD 1850 HOUSE - (413) 269-7351

10 miles east - 10 rooms off Route 23 on Route 8 in Otis, Mass.

MOUNTAIN VIEW MOTEL - (413) 528-0250

1/2 mile west - 17 rooms on Route 23 in Great Barrington, Mass.

PILGRIM INN - (413) 243-1328

10 miles northeast - \$45 motel rooms (for up to 4 people in a room) in Lee, Mass. www.pilgriminn.net

PONDS AT FOXHOLLOW RESORT - (413) 637-1469

12 miles north - 1 & 2 bedroom luxury condos on Route 7 in Lenox, Mass.

RACEBROOK LODGE - (413) 229-2916

12 miles south - 21 rooms on Route 41 in Sheffield, Mass.

SEVEN HILLS INN - (413) 637-0060

12 miles north - 58 rooms just off Route 7 on Plunkett Street in Lenox, Mass.

YMCA CAMP HI-ROCK - (413) 528-1227

15 miles south - various lodges and cabins on East Road off Route 41 in Mt. Washington, Mass.

YMCA CAMP JEWELL - (860) 379-2782

20 miles southeast - various lodges and cabins on Route 183 in Colebrook, CT.